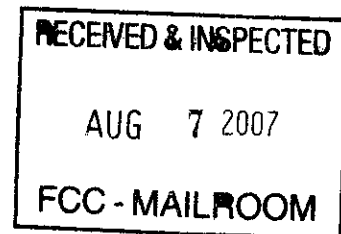


# C RANDALL PUBLIC LIBRARY

IN CITY PARK

SINCE 1893

251 GLEN STREET  
GLENS FALLS, NY 12801  
792-6508



August 1, 2007

Marlene H. Dortch, Secretary  
Federal Communication Commission  
Office of the Secretary  
445 12<sup>th</sup> Street, SW  
Washington, DC 20554

Request for Waiver  
CC Docket No. 02-6  
Applicant Name: Crandall Public Library  
Entity Number: 124283  
Applicant's Form Identifier: 20070208  
Form 471 Application Number: 587536  
"Funding year 2007 Form 471 Postmarked Outside of Window Letter"

Dear Madame Secretary:

Please accept this waiver request letter as notice that the Applicant, Crandall Public Library challenges the funding request decision contained within the School and Libraries Division's letter of June 29, 2007 as follows: Funding Request Number 587536 sought a telecommunications funding discount of \$1,722 provided by Cornerstone Telephone Company (telephone service only). The denial reflects the position of the USAC Fund Administrator for 2007-2008 applications as stated, "Your Form 271 application was postmarked on 02/20/2007, which is AFTER the 2007-2008 filing window closed at 11:59 p.m. EST on Thursday, February 8, 2007" (See Attachment A).

We believe this funding determination should be waived because of the following extenuating circumstances:

- During the winter months of 2006/2007 library staff was in the midst of final planning for services in a rented temporary location as we began a major renovation/expansion of our permanent facility (budget approximately \$18.8 million. See Attachment B). During this period our IT staff and purchasing agent constantly negotiated with our new landlord as to who was responsible for utility, telephone and Internet services. We could not fully confirm what telephone

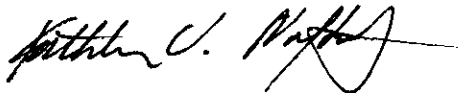
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services would be available and how such services would be billed and rendered on a full monthly basis until late February 2007.

- At the same time our purchasing agent was in constant contact with the staff at the USAC because we were switching our services from our previous telephone service providers Verizon and AT&T to Cornerstone Telephone Company for the 2006-2007 Funding Year. As we worked on obtaining the correct SPIN numbers etc. we were told by multiple USAC representatives to initially hold off on filing the Form 471 for 2007-2008 until the switch was rectified by all parties. The confirmation of Form 470 (Application number 550420000622418) was dated February 1, 2007. Knowing that our telephone service with Cornerstone would not be adequately confirmed until after the 28 day window closed, we called the USAC and they told us to go ahead and file the Form 471 as soon as possible. We filed our Form 471 on February 20, 2007.

We believe our logical arguments show a combination of circumstances which delayed submission of our documents that could not be avoided even with judicious planning. Thank you in advance for your expeditious consideration of this appeal. If you require further information or comment, you may contact me.

Sincerely,



Kathleen U. Naftaly  
Assistant Director, Crandall Public Library  
251 Glen St.  
Glens Falls, NY 12801  
518.792.6508 ex 140  
518.792.5251 fax  
naftaly@crandalllibrary.org



Universal Service Administrative Company  
Schools & Libraries Division

FUNDING YEAR 2007 FORM 471  
POSTMARKED OUTSIDE OF WINDOW

June 29, 2007

KATHY NAFTALY  
CRANDALL PUBLIC LIBRARY  
251 GLEN STREET CITY PARK  
GLENS FALLS, NY 12801

Re: Applicant's Form Identifier: 20070208  
Form 471 Application Number: 587536

Dear KATHY NAFTALY:

We're sending this letter to thank you for your recent Form 471 application. Your Form 471 application was postmarked on 02/20/2007, which is AFTER the 2007-2008 filing window closed at 11:59 p.m. EST on Thursday, February 8, 2007.

Program rules require us to hold your application pending final review of those applications that were filed within the filing window. We will post an announcement on the USAC website at [www.usac.org/sl](http://www.usac.org/sl) once we determine if funding applications that were submitted within the application filing window will fully utilize all the funds available for this Funding Year.

For more information about the processing of pending applications, about funding for applications filed after the close of the filing window or about plans for future Funding Years, please visit our website or call the Client Service Bureau at 1-888-203-8100.

**TO APPEAL THIS DECISION:**

If you wish to appeal a decision indicated in this letter, your appeal must be received by USAC or postmarked within 60 days of the date of this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. In your letter of appeal:

1. Include the name, address, telephone number, fax number, and (if available) email address for the person who can most readily discuss this appeal with us.
2. State outright that your letter is an appeal. Include the following to identify the decision letter and the decision you are appealing:
  - Appellant name,
  - Applicant name,
  - BEN,
  - Application number 587536 as assigned by USAC,
  - "Funding Year 2007 Form 471 Postmarked Outside of Window Letter,"AND
  - The exact text or the decision that you are appealing.
3. Please keep your letter to the point, and provide documentation to support your appeal. Be sure to keep a copy of your entire appeal, including any correspondence and documentation.
4. If you are an applicant, please provide a copy of your appeal to the service provider(s) affected by USAC's decision. If you are a service provider, please

provide a copy of your appeal to the applicant(s) affected by USAC's decision.

5. Provide an authorized signature on your letter of appeal.

To submit your appeal to USAC by email, email to [appeals@sl.universalservice.org](mailto:appeals@sl.universalservice.org). USAC will automatically reply to incoming emails to confirm receipt.

To submit your appeal to us by fax, fax your appeal to (973)599-6542.

To submit your appeal to us on paper, send your appeal to:

Letter of Appeal  
Schools and Libraries Division - Correspondence Unit  
100 South Jefferson Road  
P.O. Box 902  
Whippany, NJ 07981

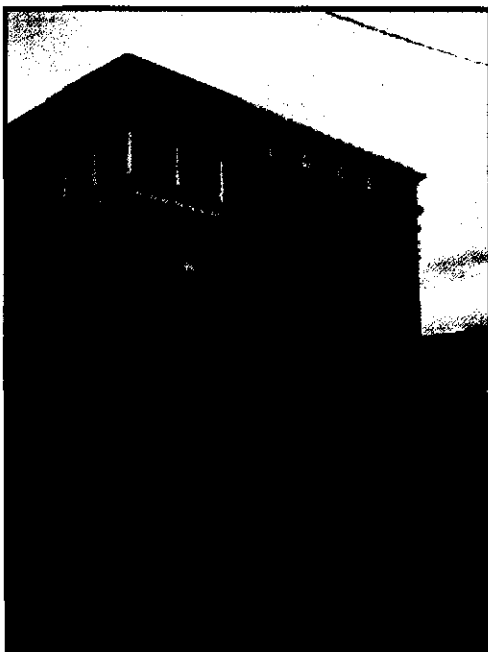
You have the option of filing an appeal with USAC or with the Federal Communications Commission (FCC). You should refer to CC Docket No. 02-6 on the first page of your appeal to the FCC. Your appeal must be received by the FCC or postmarked within 60 days of the above date on this letter. Failure to meet this requirement will result in automatic dismissal of your appeal. We strongly recommend that you use the electronic filing options described in the "Appeals Procedure" posted on our website. If you are submitting your appeal via United States Postal Service, send to: FCC, Office of the Secretary, 445 12th Street SW, Washington, DC 20554.

Schools and Libraries Division  
Universal Service Administrative Company

## Library Construction Project - Latest Information

### Project Details:

- Project is in the construction documents phase until late March.
- In late February the project goes to bid, with bids due back April 26th.
- The library will be closed tentatively from April 1st until approximately April 23rd. Dates are subject to change.
- The library may open for business at the Godnicks building, 221 Glen Street on or about April 23rd at 9 AM.
- The library will be in temporary quarters at Godnicks until approximately November 2008
- Construction and demolition will begin in late May.
- Ground breaking ceremonies will be Wednesday May 23rd.



Godnick's Building on Glen Street -  
Temporary location of the Crandall Public  
Library

### Crandall Library Material Loan Information

1. The last day items can be checked out at the current location is March 31st.
2. Items taken out on or after March 12th will have a longer loan period of approximately 8 weeks.
3. To help us move more efficiently, the community is encouraged to take out as many materials as possible before we close on March 31st for approximately 3 weeks in April.

### Drawings of the facade:

Park view of current design plans



Glen Street view of current design plans



## Schedule of Project:

Schematic Design	2/27/2006 - 4/25/2006
Cost Estimate	4/25/2006 - 5/9/2006
Design Development	5/8/2006 - 9/25/2006
Cost Estimate	9/25/2006 - 10/9/2006
Construction Documents	10/9/2006 - 2/26/2007
Bidding	2/26/2007 - 4/9/2007
Bid Award	4/26/07 - 5/17/07
Construction Administration	4/9/2007 - 10/28/2008

## Upcoming Meetings:

Wednesday, January 31, 2007	4 p.m.	Board of Trustees meeting
Wednesday, March 7, 2007	4 p.m.	Board of Trustees meeting
Wednesday, March 28, 2007	4 p.m.	Board of Trustees meeting
Wednesday, April 25, 2007	4 p.m.	Board of Trustees meeting
Wednesday, May 23, 2007	4 p.m.	Board of Trustees meeting
Wednesday, June 27, 2007	4 p.m.	Board of Trustees meeting
Wednesday, July 25, 2007	4 p.m.	Board of Trustees meeting
Wednesday, August 29, 2007	4 p.m.	Board of Trustees meeting
Wednesday, September 26, 2007	4 p.m.	Board of Trustees meeting
Wednesday, October 24, 2007	4 p.m.	Board of Trustees meeting
Wednesday, November 28, 2007	4 p.m.	Board of Trustees meeting
Wednesday, December 26, 2007	4 p.m.	Board of Trustees meeting

## Contact Information:

Board of Trustees

## Links:

Ann Beha Architects

## We've Listened:

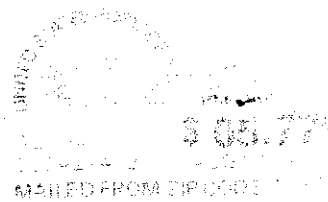
- Since 2001, the Library has held over 60 meetings about the renovation project including Board meetings, committee meetings, public hearings and informational meetings.

- Library officials and/or the architects have met five times since 2005 with the Post-Star and the Chronicle to answer questions about the project, most recently on July 10, 2006.
- In 2001, the Library sent a survey to every household in the Library district for ideas about the project.
- In 2001, the Library held informational meetings in each municipality in the district about why the first project bond was not approved.
- In 2003 the Library did an informal survey in the Library about the project.
- In 2003, Tappé Associates Architects did a review of site preference and recommended the current site to the trustees.
- Presentations were made to the Glens Falls Planning Board on May 3, 2005 and a workshop with the Glens Falls Common Council on May 5, 2005.
- A joint meeting was held with the Glens Falls Common Council and the Glens Falls Planning Board on May 24, 2006.
- A joint meeting will be held with the Glens Falls Common Council and the Glens Falls Planning Board on August 22, 2006 for site review.

*...And we continue to listen. We always welcome your comments, suggestions and feedback to create the best possible Library for our communities.*



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08/07/07  
09:42:02

UBLIC LIBR  
770:2395



RECEIVED & INSPECTED  
AUG 7 2007  
FCC - MAILROOM

**CRANDALL PUBLIC LIBRARY**

251 Glen Street, City Park  
Glens Falls, NY 12801  
(518) 792-6508

➔ Marlene H. Dortch, Secretary  
Federal Communication Commission  
Office of the Secretary  
445 12th Street, SW  
Washington, DC 20554

cc Docket No. 02-6